

## **Monthly Management Report for Eldorado**



## March 9, 2022

Annual Meeting/Election:	Insurance Renewal:				
May 2022	April 2022 – Daniels Insurance				
Board Terms: One Year	Assessments				
President: Sal Monaco (Expires - 5/6/2024)	\$570 annually				
Vice President: David Sorkin (Expires - 5/1/2023)					
Treasurer: Joseph Gutierrez (Expires - 5/3/2023)					
Secretary: Carol Sanguinetti (Expires - 5/2/2022)					
Director: James Caruso (Expires - 5/2/2022)					
Director: Erika Penczer (Expires - 5/1/2023)					
Director: Johnathan Turkle (Expires 5/6/2024)					
Investment Renewals:	Bank Signature Card, Board Member:				
ALLIANCE RES CDARS-573 – 3/9/23(0.80%) CAB RES CD-901 – 3/7/24 (0.80%) ALLIANCE CDARS-785 – 12/8/22 (.45%) CAB OP CDARS-002 – 3/24/22 (0.55%) ALLIANCE RSV CDARS – 861 7/21/22 (0.35%)	Salvatore Monaco David Sorkin Joseph Gutierrez				
<b>Current Association Projects:</b>	Status:				
HOAMCO Staff	General Manager - Julie Navarro Operations Manager - Mike Rogers Assistant General Manager - Jessica Collins Covenant Compliance Officer – Mark Young Operations & Compliance Assistant - Jocelyn Rizo Office Assistant – Ciara Walsh				

	Facility Attendant – Andrew Navarro Pool Manager – Kevin Raphael Maintenance - Leonard Prada - Lawrence Sanchez - Angelo Prada - Anthony Prada		
Maintenance Update	<ul> <li>Set mouse traps and catching</li> <li>Weekly harrowing of all arenas</li> <li>Monthly dog park maintenance</li> <li>Continued mulching of Xmas trees</li> <li>Installed new sinks in CC bathrooms</li> <li>Plowed CC parking lots and stable roads</li> <li>Repaired ride through gates at stables</li> <li>Repaired vandalized doggie stations</li> </ul>		
OFFICE STAFF REPORT	<ul> <li>Managed AR Accounts</li> <li>Responded to records request</li> <li>Ordered equipment and supplies for CC</li> <li>Provided payoffs for refinancing</li> <li>Provided assessment bills</li> <li>Set up payment plans</li> <li>Attended committee meeting as liaisons</li> <li>Reviewed and updated collections report</li> <li>Working on AR accounts to obtain payments</li> <li>Account Reconciliations</li> <li>Set up all Zoom meetings</li> <li>Processed payments onsite</li> <li>Updated marquees</li> <li>Sent out first late notices</li> <li>Preparing for Annual Meeting</li> <li>Planning 50<sup>th</sup> Anniversary and 4<sup>th</sup> of July Celebration</li> <li>Setting up Google Workspace</li> </ul>		

Association Projects:	Status:
<ul> <li>Capital Projects</li> <li>Compadres Park Shade Structures</li> <li>Handball Count Additions</li> <li>Disc Golf Course</li> <li>Marquee</li> <li>Stables – Culverts &amp; Drainage</li> <li>Stables – Arroyo Bank Obstacles</li> <li>Arena tractor attachment</li> <li>Upstairs office mini-split</li> <li>Community Center Entry Gate</li> <li>Community Center Entry Camera</li> </ul>	Will paint and add fencing F&G is looking into options Currently researching costs Almost complete Awaiting Stable Committee advise Complete Complete Further decision needed Further decision needed

<ul><li>R&amp;R Projects</li><li>Parking Lot CC Entry, repair,</li></ul>	Will be completed in April			
reseal & restripe	Complete Will be complete end of March			
Barn Yard Fence				
CC Walkway				
Pool Replaster	Pool plaster has been fully removed new plaster end of March			
Committee	Update:			
Committee Meetings	All meetings are being held using Zoom.			
After Hours Emergency Calls:				
Arter flours Efficiency Calls.				
	None in the last 30 days			
Financial Reporting:	Status:			
	Status:  Emailed to BOD w/packet on 4/07/2022			
March 2022 Financials				
Financial Reporting:  March 2022 Financials  Balances (as of 3/31/2022)	Emailed to BOD w/packet on 4/07/2022			

## **Notable Variances:**

Account #	Description	Budgeted	Actual	Variance	Comments
GL-5806	Patio / Parking /Island	\$ 100.00	\$1,547.44	\$1,447.44	Purchased and installed new lighting in front of CC.

Respectfully Submitted by: **Julie Navarro** | General Manager