

Monthly Management Report for Eldorado



September, 2022

| Annual Meeting/Election: | Insurance Renewal: April 2023 – Daniels Insurance | | |
|--|--|--|--|
| May 2023 | | | |
| Board Terms: One Year | Assessments | | |
| President: Carol Sanguinetti (Expires 5/2/2025) Treasurer: Joseph Gutierrez (Expires - 5/3/2023) Vice President: Amelia Adair (Expires - 5/1/2023) Secretary: Jon Mclaughlin (Expires - 5/1/2023) Director: Johnathan Turkle (Expires 5/6/2024) Director: Mary Bonilla (Expires 5/6/2024) Director: James Herbert (Expires - 5/2/2025) | \$570 annually | | |
| Investment Renewals: | Bank Signature Card, Board Member: | | |
| ALLIANCE RES CDARS-573 – 3/9/23(0.80%) CAB RES CD-901 – 3/7/24 (0.80%) ALLIANCE CDARS-785 – 12/8/22 (.45%) CAB OP CDARS-002 – 3/24/22 (0.55%) ALLIANCE RSV CDARS – 861 7/21/22 (0.35%) | Carol Sanguinetti Amelia Adair Joseph Gutierrez | | |
| Current Association Projects: | Status: | | |
| HOAMCO Staff | General Manager - Julie Navarro Operations Manager - Mike Rogers Executive Assistant – Ciara Walsh Covenant Compliance Officer – Mark Young Operations & Compliance Assistant - Jocelyn Rizo | | |

| OFFICE STAFF REPORT | Managed AR Accounts Responded to records request Ordered equipment and supplies for CC Provided payoffs for refinancing Provided assessment bills Set up payment plans Attended committee meeting as liaisons Reviewed and updated collections report Working on AR accounts to obtain payment Account Reconciliations Set up all Zoom meetings Processed payments onsite Updated marquees Sent out first late notices Filed liens Released liens |
|---------------------|--|
| Maintenance Update | Administrative Assistant – Michelle Villegas Communications Coordinator – Rhonda Pierce Facility Attendant – Andrew Navarro Pool Manager – Kevin Raphael Maintenance - Leonard Prada - Lawrence Sanchez - Angelo Prada - Anthony Prada – Richard Aguilar Set mouse traps and catching Weekly harrowing of all arenas Monthly dog park maintenance Continued mulching of Xmas trees Drainage at stables Removed tumbleweeds from hike and bike Built T- boxes and baskets for disc golf Mowed along hike and bike Mowed authorized greenbelt trails Installed gate at basketball courts for pickle net storage |

| Association Projects: | Status: |
|---|--|
| <u>Capital Projects</u> ■ Compadres Park Shade Structures | They have been ordered. |
| Handball Count Additions Disc Golf Course Marquee Stables – Culverts & Drainage Stables – Arroyo Bank Obstacles Arena tractor attachment | Will only be painted. Complete. Tabled. Complete Waiting for drawings Complete |

| Upstairs office mini-split Community Center Entry Gate Community Center Entry Camera | Complete Tabled Will be installing in different area | | | | |
|--|---|--|--|--|--|
| R&R Projects Parking Lot CC Entry, repair, reseal & restripe Barn Yard Fence CC Walkway Pool Replaster Dog Park Mulch | Complete Complete Complete Complete Complete Complete | | | | |
| Committee | Update: | | | | |
| Committee Meetings | All meetings are being held using Zoom. | | | | |
| After Hours Emergency Calls: | | | | | |
| | None in the last 30 days | | | | |
| Financial Reporting: | Status: | | | | |
| August 2022 Financials | Emailed to BOD w/packet on 9/9/2022 | | | | |
| Balances (as of 8/31/2022) | Operating Accounts: \$983,191.92 Reserve Account: \$993,087.76 | | | | |
| Reserve Contributions | \$0,000.00 | | | | |

Notable Variances:

| Account # | Description | Budgeted | Actual | Variance | Comments |
|-----------|---------------------|-----------|-------------|------------|--|
| GL-5857 | Maintenance Uniform | \$333.33 | \$1,433.97 | \$1,100.64 | Additional maintenance person plus last month's bill |
| GL- 6951 | Greenbelt Boundary | \$ 625.00 | \$ 2,146.42 | \$1,521.42 | Paid mapping invoice |

Respectfully Submitted by: **Julie Navarro** | General Manager