

**Minutes of the Meeting of the ECIA
Election Committee
Held on September 14, 2022**

1. Time, Place and Attendees. A meeting of the ECIA Election Committee (“EC”) was held on September 14, 2022. Meeting called to order at 3:06 PM. The meeting was held in hybrid mode. Specifically, at the start of the meeting EC members Bette Knight, Jody Price, Mary Cassidy and Butch Gorsuch attended physically, whilst Jon Turkle and Joseph Gutierrez attended remotely. Michelle Villegas from ECIA staff performed administrative services for Zoom and recorded the meeting. Quorum was achieved. Board member Amelia Adair joined the meeting shortly after the start and Board member Carol Sanguinetti joined the meeting at approximately 4pm.
2. Approval of Previous Minutes. Butch reported the previous minutes were not posted to the website until today. It was learned that the address to be used for requesting posting to the website is no longer monitored by HOAMCO staff. The minutes were approved via email 3-0 on August 19, 2022.
3. Approval of Agenda. Mary motioned to approve the agenda as posted. Jody seconded. Motion to approve agenda passed by voice vote 4-0.
4. Open Forum. Bette addressed the web posting issue stating the email address is no longer friendly to staff, so it hasn’t been used. This has caused minutes and agendas to not be seen. This issue has been resolved as postings are now sent to Rhonda Pierce (Rhonda Pierce RPierce@hoamco.com)
5. Board Liaison Report. Jon reported that it’s been relatively quiet of recent but noted the next big item for the Board will be the review and approval of next year’s budget.
6. Old Business.
 - a) Member Recruitment – Although some committees are lacking full membership, there appears to be a lack of interest from committees themselves in efforts to recruit. Vice President Amelia Adair will be running an HOA welcome workshop for new members which will include introductions to ECIA committees. Specifically for the EC, it was scheduled to have a potential candidate for the committee attend this meeting but unfortunately attendance was not feasible due to last-minute personal reasons.
 - b) Update/Review ECIA Election Procedures

Reviewed remaining portions of the Election Procedures. Upon completion of the first pass through the procedures, committee returned to sections 6.2.2 and 6.2.3. Committee had extensive discussion on how best to define any new procedures on handling email statement of supports, which will continue at the next meeting.

Note: At this point in the meeting, the Committee suspended discussion of Old Business to present an overview of Governing Document to Board members who had joined the meeting via Zoom.
 - c) Update/Review Nomination Procedures – The Committee completed review of the Nomination Petition except for determination of dates for the candidate forums.

7. New Business.

- a) Board Overview of Governing Documents. EC members gave a high-level overview on the Declaration of Covenants, Articles of Incorporation, Restated and Amended Bylaws and the Protected Covenants to attending Board members (Carol Sanguinetti, Amelia Adair, Joseph Gutierrez and Jon Turkle).
- b) Non Agenda Item: Mary motioned to move the start time for all future meetings to 2pm starting with next month's meeting in October. Motion seconded by Jody. Motion passed by voice vote 3-0.

8. Adjournment. Meeting adjourned at 4:58pm.

The next regularly scheduled monthly meeting will be held on Wednesday, Oct 12, 2022, 2:00 P.M. via Zoom and at Community Center.

For the ECIA Election Committee

By: /s/ 10/03/2022
Secretary Butch Gorsuch Date