

**Minutes of the Meeting of the ECIA  
Election Committee  
Held on November 9, 2022**

1. Time, Place and Attendees. A meeting of the ECIA Election Committee (“EC”) was held on November 9, 2022. Meeting called to order at 2:01 PM. The meeting was held in hybrid mode. Specifically, at the start of the meeting EC members Bette Knight, Jody Price, Mary Cassidy and Butch Gorsuch attended physically. Alternate liaison Amelia Adair represented the Board at the start of the meeting via Zoom with Primary liaison Jonathan Turkle joining the meeting via Zoom at a later point. Anne Salzmann was physically present at the meeting as a guest. Niamh Walsh from ECIA staff performed administrative services for Zoom and recorded the meeting. Quorum was achieved.
2. Approval of Previous Minutes. Butch reported the previous minutes were posted to the website on October 21, 2022. The minutes were approved via email by a 3-0 vote on the same day.
3. Approval of Agenda. Mary motioned to approve the agenda as posted. Butch seconded. Motion to approve agenda passed by voice vote 3-0.
4. Bette proposed the agenda be modified by adding “Key Election Dates” added as item (c). Mary moved to approve the agenda as amended. Jody seconded. Motion to amend agenda passed by voice vote 4-0.
5. Open Forum. No input to the committee via Open Forum.
6. Board Liaison Report. Amelia reported the next Board meeting is November 15<sup>th</sup>, where the Board will concentrate primarily on Budget approval. Per input received during the recently held Budget Town Hall meeting, the Finance Committee’s budget recommendation to the Board was modified to remove the “license plate reader capital request”.
7. Old Business.
  - a. Election Procedures 6.2.2 – Committee reviewed modifications to the section utilizing Mary Cassidy’s written suggestions (prior submission). Committee accepted section 6.2.2 with little comment. Jody motioned to accept entire Election Procedures (v5.5) as amended and send to the Board for approval. Mary seconded. Motion passed 4-0 by hand vote. Butch to create final “redline” and “final” PDF versions of the procedures, and send to Jon, Amelia and Julie Navarro 5PM Nov 10<sup>th</sup>. (Secretary’s Note: Other input also sent to Jon, Amelia and Julie.)

- b. Nomination Petition - Mary proposed committee accept the Nomination Petition as amended for the Board's review and approval during their November Board meeting. Jody seconded. Motion passed 4-0 by voice vote. (Secretary's Note: the Nomination Petition had been amended by committee over several previous meetings. Butch to create a final "Signature" PDF version and include it to the submission to Jon, Amelia and Julie. Mary left the meeting at this point to attend a conflicting schedule event. Jon Turkle was formally recognized in attendance (had been for a while).)
- c. Member Recruitment – Bette introduced Anne Salzmänn as a potential candidate for membership to the Election Committee. Anne spoke of background and questions were posed back and forth between Anne and the committee. With Anne's interest in joining, Jody moved to accept Anne for committee membership. Butch seconded. Motion passed by voice vote 3-0. (Secretary's Note: Butch to submit to the Board (Jon, Amelia, and Julie) a request for the Board to formally approve Anne's inclusion to the committee membership.)

8. New Business.

- a. Election Checklist – Bette reported all required communications for the 2023 election will be sent in the following week.
- b. Key Election Dates – Bette reported meeting with Julie (GM) to discuss and finalize key dates regarding the election. Also discussed were date requirements for future staffing assistance with the election.
- c. December Meeting – Bette reported all activities for the next month were complete and with the Board not meeting in December suggested committee cancel our December meeting. Jody formalized a motion to cancel the December 2022 meeting. Butch seconded. Motion passed by voice vote 3-0. (Secretary's Note: Butch to send out a scheduling email for committee 2023 meetings.)

9. Adjournment. Meeting adjourned at 3:06 PM.

The next regularly scheduled monthly meeting will be held on Wednesday, January 11, 2023, 2:00 P.M. via Zoom and at Community Center.

For the ECIA Election Committee

By: \_\_\_\_\_ /s/ \_\_\_\_\_ 11/14/2022  
Secretary Butch Gorsuch Date