

**Minutes of the Meeting of the ECIA
Election Committee
Held on February 8, 2023**

1. Time, Place and Attendees. A meeting of the ECIA Election Committee (“EC”) was held on February 8, 2023. Meeting called to order at 2:03 PM. The meeting was held in hybrid mode. Specifically, at the start of the meeting EC members Bette Knight, Jody Price, Mary Cassidy, Anne Salzmänn and Butch Gorsuch attended physically. Liaison Amelia Adair representing the Board via zoom. Niamh Walsh from ECIA staff performed administrative services for Zoom and recorded the meeting. Quorum was achieved.
2. Approval of Previous Minutes. Butch reported the previous minutes were posted to the website on January 16, 2022, having been approved via email by a 3-0 vote two days previously.
3. Approval of Agenda. Jody motioned to approve the agenda as posted. Anne seconded. Agenda approved by voice vote 5-0.
4. Open Forum. No input to the committee via Open Forum.
5. Board Liaison Report. Amelia reported annual committee reports are due to Julie Navarro on 2/15/2023. Amelia will also be presenting the new homeowner’s skill workshop on 2/8/2023 and plans to promote the Director Nomination Process. Additionally, Amelia noted the Committee Chair Meeting is scheduled for 5:30 pm on 2/23/2023.
6. Old Business.
 - a. Election Checklist: Items 13 and 15 were updated with the appropriate completion dates on the OneDrive copy. Bette indicated Paper Tiger has again been selected as the printer for the Annual Meeting materials and for Election Materials, and that she will specifically be mentioning the “void paper stock” issue. It was noted during the meeting the language at the bottom paragraph of the Nomination Petition may need to be more clear. Specifically does the word “statement” refer to just goals for community or does it also include the candidate’s bio?
 - b. Publicity Schedule: Bette reported all publicity for March deadlines was submitted on or before 1/23/2023.
7. New Business.

- a. Nomination Petition Acceptance – Volunteers: Mary and Anne agreed to perform the acceptance portion of the NP process on 3/1/2023.
- b. Nomination Petition Validation – Volunteers: Butch agreed to perform the validation portion of the NP process on 3/2/2023. Butch to coordinate via Julie Navarro (GM) and additionally send out the confirmation notices to the candidates and Board members. Candidate Forum Invitation Letters will be sent to all candidates on March 6 explaining their participation in the upcoming March 15 forum.
- c. Replacement Ballot Procedure – Committee reviewed current procedures. Committee chose to use the simpler affidavit provided by the GM.
- d. Candidate Forum: (Amelia was excused from meeting at this point given her status as a 2023 candidate for the Board). First forum is scheduled for March 15th at 6:30PM for approximately 90 minutes. Forum will be held in hybrid mode with the physical base in the ECIA Classroom. Bette will be moderator. An idea was floated to the committee that next year the committee should consider asking the Membership for issues/questions they would like to ask of candidates, noting it is too late to try this approach this year. Another idea is for the committee to see if they can use information gleaned by surveys submitted to the Membership by the Board.

Jody motioned at this point to go into Executive Session to discuss potential formats and questions to be asked of candidates for the upcoming forums. Seconded by Butch. Motion passed by voice vote 4-0.

Committee exited Executive Session at 3:54 PM

8. Adjournment. Meeting adjourned at 3:55 PM.

The next regularly scheduled monthly meeting will be held on Wednesday, March 8, 2023, 2:00 P.M. via Zoom and at Community Center.

For the ECIA Election Committee

By: _____ /s/ _____ 02/09/2023
Secretary Butch Gorsuch Date