

## **Draft Facilities and Grounds Committee (Digital) Meeting Minutes**

**Wednesday, April 5<sup>th</sup>, 10AM**

**Call to Order:** 10:05 AM

**Attendance:** F & G members: Kathy Ritschel, Marie Aragon, Taylor Ward, Mike Busby, Kim Kiplin, David Sorkin. New Member, 3<sup>rd</sup> meeting: Kristi Davis

**Board Members:** James Herbert Williams

**HOAMCO Staff:** Mike Rogers, Jessica Neal

**Approval of Agenda:** Approved as drafted.

**Approval of March 1<sup>st</sup>, Meeting Minutes:** Approved as drafted.

### **Operations Manager Report – Mike Rogers**

- A 50% down payment for installation of card readers at the Dog Park was approved.
- The card readers at the courts were loose and the vendor will be out to weld them to the post.
- The courts' surface is disintegrating and there are a couple years still for the scheduled replacement. The vendor will be contacted to discuss options for repairs/maintenance.
- Four contractors (2 are ECIA residents) were sent the RFP for the new maintenance building. They have until the end of May to submit their bid. Russel Wilson will review the blueprints with Mike Rogers.

### **Dog Park Subcommittee – Marie Aragon & Mike Busby**

- 2023 Dog Park Rules and Signage:
  1. Final edits will be made to include the number for Animal Control. The rules and proposed signage will be sent to the Board for approval.
  2. A sign for the Annex was proposed to clarify what the area is for and curtesy practices.
  3. Comments & Suggestions form to be posted on the Dog Park webpage.
  4. Mike Rogers indicated Dog Park users were asked if they are in favor/not in favor of a dog pool. The majority of users were in favor and the maintenance team will begin working on design.

**Commented [JN1]:** Please clarify if this should be posted now.

### **Pool Subcommittee – Taylor Ward**

- The pool webpage will be reviewed, and updates will be submitted to staff to make changes.
- The Guest Waiver will be revised to include current policies.

- A policy for teaching lessons at all amenities will be discussed at the Board meeting.
- 2022 Pool Rules will be revised for the 2023 season.

**Board Liaison Report** – *James Herbert Williams*

- The Board requested the Committee to develop policies for each amenity to present to the Board for discussion.
- The Annual Report was mailed out and the Annual Meeting is on May 1<sup>st</sup>.
- The Board Vice President is working on revising the amenity liability waiver and guest waiver and will be brought to the next Board meeting for discussion.
- Wording approved regarding guests "Residents take priority of use during play time".
- A motion will be made at the Board meeting to approve the 2023 F&G Charter.
- A New Business item will be on the Board agenda to discuss teaching lessons at the amenities.

**Community Center Xeriscape** – *Sue Garfitt/Karen Klaykoon*

- The irrigation system was discussed and determined a specialist is needed to determine if the backwash overflow will have too high chlorine for healthy plants.

**Old Business:**

- Waiver and Release of Liability and Indemnification – Amelia providing edits and forwarding to attorney for review.
- **Motion:** Guest policy for amenities: "Residents take priority during play times" will be added to the Board agenda.
- **Motion:** 2023 Facilities and Grounds Charter will be added to the Board agenda for approval.

**New Business:**

- The Committee will host tours of the amenities for new residents that sign up at the Earth Day event.
- A review of content for all amenity pages on the website will commence.

**Open Forum:** No public comment

**Committee Comments:** No Committee Comments

**Adjournment:** 12:48 PM

**Next Meeting:** Wednesday, May 3<sup>rd</sup>, 10AM in-person and on Zoom.