

**Minutes of the Meeting of the ECIA
Election Committee
Held on May 10, 2023**

1. Time, Place and Attendees. A meeting of the ECIA Election Committee (“EC”) was held on May 10, 2023. The meeting was called to order at 2:05 PM. The meeting was held via Zoom and in person in the Conference Room. Specifically, at the start of the meeting EC members Jody Price, Mary Cassidy, Bette Knight and Butch Gorsuch attended physically. Anne Salzman was excused. Board liaisons Jonathon Turkle and Amelia Adair attended via Zoom. Niamh Walsh from ECIA staff performed administrative services for Zoom and recorded the meeting. Quorum was achieved.
2. Approval of Previous Minutes. The previous minutes were approved via email by 4-0 vote and posted to the website on April 14, 2023.
3. Approval of Agenda. Jody moved to approve the agenda as written. Butch seconded. The motion passed 4-0 by voice vote.
4. Open Forum. No input to the Committee via Open Forum.
5. Board Liaison Report. Jonathon reported the results of May 5th Board meeting. Amelia Adair and Ken Howard have been appointed as Directors with terms ending in 2026. Joseph Gutierrez was elected to a term ending in 2026. New officers were elected: Amelia Adair as President, Jonathon Turkle as Vice President, James Herbert Williams as Secretary and Joseph Gutierrez as Treasurer.

Board Liaisons to Committees were appointed, to begin serving in June 2023. Carol Sanguinetti will be the new liaison to the EC with Amelia Adair the alternate.

On May 17th a townhall meeting will be held for members to discuss the Conservation Committee’s proposed Preserve Policy. F and G Committee is finalizing its Amenity policy. If finished and approved by the Board, it will be presented for discussion at the May 17th townhall.

The meeting of Committee Chairs will be held May 13th at 5:30 pm.

6. Old Business.
 - a. Election Checklist: The Election Checklist was reviewed, with Bette noting that all items have been completed up to item 46. Item 46 was to be completed after the meeting adjourned.
 - b. Publicity Schedule: Bette reported that publicity was submitted in 4 areas of communication (ECIA webpage, E-Blasts, marquee and the Vistas) from December through April.

- c. Election Statistics: Bette reported that 2404 members were eligible to vote in the 2023 election. 2777 Annual Packets were sent out to members. 376 valid Quorum Proxies were received, fulfilling the requirement of a quorum for the Annual Meeting.

7. New Business.

- a. Election Process Post Mortem: the Committee felt the election went smoothly. Bette will prepare a document for the Board noting two areas the Committee wants to work on: training the staff regarding storage of the ballot box after hours and utilizing a different color paper for the Quorum Proxy Statements each year.
- b. Review of the Election Procedures and the Nomination Petition: The Committee will discuss this at our August meeting. Butch noted the revision spreadsheet used to track proposed changes to the Election Procedure. All committee members are encouraged to update the spreadsheet with any thoughts of improvement to the Procedures. The Spreadsheet is located at OneDrive → Committee Documents → Election Procedure → Draft Revision.
- c. Change in Scheduled Meetings: Jody moved that the Committee not meet in June and July and reconvene on August 9, 2023 at 2:00 pm. Butch seconded and the motion was approved 4-0 by voice vote.

8. Adjournment. Meeting adjourned at 3:05 PM.

The next regularly scheduled monthly meeting will be held on Wednesday, August 8, 2023, 2:00 P.M. via Zoom and at Community Center.

For the ECIA Election Committee

By: Mary Cassidy

Date: May 11. 2023