



## January 2023

Annual Meeting/Election:	Insurance Renewal:			
May 2023	April 2023 – Daniels Insurance			
Board Terms: One Year	Assessments			
President: Carol Sanguinetti (Expires 5/2/2025)  Treasurer: Joseph Gutierrez (Expires - 5/3/2023)  Vice President: Amelia Adair (Expires - 5/1/2023)  Secretary: Jon Mclaughlin (Expires - 5/1/2023)  Director: Johnathan Turkle (Expires 5/6/2024)  Director: Mary Bonilla (Expires 5/6/2024)  Director: James Herbert (Expires - 5/2/2025)	\$570 annually			
Investment Renewals:	Bank Signature Card, Board Member:			
ALLIANCE RES CDARS-573 – 3/9/23(0.80%) CAB RES CD-901 – 3/7/24 (0.80%) ALLIANCE CDARS-785 – 12/8/22 (.45%) ALLIANCE INTRAFI CD-454 – 10/13/22 (0.35%) ALLIANCE RSV CDARS – 588 1/19/23 (1.75%)	Carol Sanguinetti Amelia Adair Joseph Gutierrez			
Current Association Projects:	Status:			
HOAMCO Staff	General Manager - Julie Navarro Operations Manager - Mike Rogers Executive Assistant – Ciara Walsh Covenant Compliance Officer – Mark Young			

	Operations & Compliance Assistant - Jocelyn Rizo Administrative Assistant - Niamh Walsh Facility Attendant - Andrew Navarro Pool Manager - Kevin Raphael Maintenance - Leonard Prada - Lawrence Sanchez - Angelo Prada - Anthony Prada - Richard Aguilar
Maintenance Update	<ul> <li>Set mouse traps and catching</li> <li>Set Gopher traps</li> <li>Weekly harrowing of all arenas</li> <li>Monthly dog park maintenance</li> <li>Painted handball courts</li> <li>Picked up brush piles left by tree Samaritans</li> <li>Completed t Arroyo obstacle project</li> <li>Used TR3 to groom trails in stable's arroyo</li> </ul>
OFFICE STAFF REPORT	<ul> <li>Managed AR Accounts</li> <li>Responded to records request</li> <li>Ordered equipment and supplies for CC</li> <li>Provided payoffs for refinancing</li> <li>Provided assessment bills</li> <li>Set up payment plans</li> <li>Attended committee meeting as liaisons</li> <li>Reviewed and updated collections report</li> <li>Working on AR accounts to obtain payments</li> <li>Account Reconciliations</li> <li>Set up all Zoom meetings</li> <li>Processed payments onsite</li> <li>Updated marquees</li> <li>Filed liens</li> <li>Released liens</li> <li>Website updates completed</li> <li>Working on Caliber Portal</li> </ul>
Association Projects:	Status:

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Capital Projects  Compadres Park Shade Structures Handball Count Additions Disc Golf Course Marquee Stables – Culverts & Drainage Stables – Arroyo Bank Obstacles Arena tractor attachment Upstairs office mini-split	Done.  Will only be painted. Complete. Tabled. Complete Complete Complete
Community Center Entry Gate     Community Center Entry Camera	Complete Tabled Installed in different area

R&R Projects				
Parking Lot CC Entry, repair,	Complete			
reseal & restripe  Barn Yard Fence	Complete			
= 41.11 1.41.41 1.41.44	Complete Complete			
ee wamuu,	Complete			
<ul><li>Pool Replaster</li><li>Dog Park Mulch</li></ul>	Complete			
• Dog Park Mulcii	- Compress			
Committee	Update:			
Committee Meetings	All meetings are being held using Zoom.			
After Hours Emergency Calls:				
	None in the last 30 days			
Financial Reporting:	Status:			
December 2022 Financials	Emailed to BOD w/packet on 1/6/2023			
December 2022 ( marietal)	Entance to Bob Wypacket on 1/0/2023			
Balances	Operating Accounts: \$524,569.89			
(as of 12/31/2022)	Reserve Account: \$1,317,284.64			

## Notable Variances:

Account #	Description	Budgeted	Actual	Variance	Comments
GL-6002	Maintenance Payroll	\$16,233.37	\$21,761.63	\$5,528.26	Moved Stable Labor to this GL
GL- 6290	Computer Service Labor	\$666.63	\$4,92302	\$4,256.39	MerIt was here in person upgrading our internet cables

Respectfully Submitted by: **Julie Navarro** | General Manager