

**ECIA COMMITTEE CHAIR JULY MEETING
AGENDA**

DATE & TIME: **July 13, 2023 5:30 pm – 7:00 pm**
LOCATION: **Via Zoom Videoconference**

Estimated Time	Item
5:30 pm	Call to Order, Introductions - <i>President</i> <ul style="list-style-type: none">• Roll call• Agenda approval
5:32 pm	President's Report, Announcements <ul style="list-style-type: none">• Policy Adoption Checklist• Strategic planning/next Board & Committee retreat
5:34 pm	Management Report – <i>Julie Navarro or Ciara Walsh</i> <ul style="list-style-type: none">• Committee budget deadlines
5:36 pm	Professional Development – <i>Bette Knight, Election Committee Chair & Amelia Adair</i> <ul style="list-style-type: none">• Leading productive and successful meetings
6:10 pm	Committee chair check in: (ideally 5 minutes/committee) <ul style="list-style-type: none">• What issues are you facing in your committees that you'd like to share with the group?• What's going well with your committees?• What are your areas of opportunity?• What help do you need from the Board?
7:00 pm	Set next quarterly meeting date Adjourn