

## BYLAWS REVIEW COMMITTEE MINUTES 8-14-2023

The meeting of the committee was held commencing 10:30 AM on August 14, 2023. The following members were in attendance, in person:

Jody Price  
James Caruso  
John Reynolds  
David McDonald  
Kenneth Howard - Board  
Liaison  
Amelia Adair - Alternate Board  
Liaison

### Open Forum

Bette Knight suggested two recommended changes to the Bylaws directed at changing the required Bylaws Review process to more than two years and not requiring that the Bylaws Review committee include a Board of Directors member. She will submit her recommendations in writing.

### Meeting

Preparation for the upcoming Community Briefing was discussed focusing on drafting Rules for Presentation and meeting conduct. Jody Price will prepare and draft Rules and Conduct proposals for circulation to committee members. The Community Briefing will be conducted as a hybrid with Committee members present in person and community members participation in person or by zoom.

A draft proposal of a Scope of Mission which will include an introduction of the Committees purpose and explanation of the committees' procedures and limitations will be prepared by Jody Price along with assignment for presentation by Committee members. The presentation of the Scope of Mission will be made at the Community Briefing sessions.

Discussion and evaluation of amendment suggestions which have already been received will be reserved until after all suggestions have been submitted.

The comments and suggestions for amendments to the Bylaws which have been received to date will be summarized and published for community review by John Reynolds. The interim publication of suggestions is intended to inform the community of the ongoing process and to encourage further comment. The publication is also intended to help the community distinguish between the relationships between governing documents such as the Covenants, Articles of Incorporation and Bylaws and to remind them that our present mission is to review the Bylaws only.

Agenda content for the next meeting will include a review of the Bylaws by the Committee to identify areas of concern and to organize the procedure for evaluation and presentation to the community. The review will include evaluation of past Bylaw Review postmortems.

The meetings of the Committee for September and October are scheduled as follows:

September 11, 2023 at 10:30  
October 2, 2023 at 10:30

Guidelines for conduct of the Forums/Town Halls will be established and published. Member comments and suggestions will be accepted until September 15, 2023.

The meeting adjourned at 12:25 PM.

Ken Howard  
Committee Secretary