

Draft Facilities and Grounds Committee Meeting Minutes  
Wednesday, August 2<sup>nd</sup>, 10AM, Via Zoom

Call to Order: 10:00

**Attendance:** Kathy Ritschel, Taylor Ward, Marie Aragon, Mike Busby, Sue Garfitt, and Karen Koon, David Sorkin, and Kim Kiplin

**Board Members:** Joseph Gutierrez and Ken Howard

**HOACMO Staff:** Mike Rogers, Logan Dutton, and Jessica Neal

**Approval of the agenda and the July 5<sup>th</sup> meeting minutes:** approved as written.

**Dog Park Subcommittee – Marie Aragon**

The Dog Park Rules, presented for Board approval at the July Board meeting, were not approved. The Board asked the Committee to change "Key Card" to "Amenity Card", and revise wording regarding the Annex use. The subcommittee will report back via email prior to the next Board meeting.

Owners not following ECIA Dog Park Rules will receive notice of non-compliance and their Amenity Card will be disabled until the issue is rectified.

**Operations Manager Report – Mike Rogers**

The Maintenance Crew will construct framed lattice screening on the west facing ends of the Dog Park shelters, which will be removed in the winter, for added sun protection. M&M, the vendor installing ECIA amenity entry systems, had an illness on the crew, but is hopeful to be onsite later this week to engage the Dog Park system and repair the pool gate.

The contract for the Maintenance Building was approved and Mike will send a copy to the Finance Committee.

**Pool Report – Logan Dutton**

A second lifeguard course will be held the second week of August with the intention of onboarding a couple employees to maintain open pool hours until October 1. The pool team is considering potential pool hours after school is in session, beginning August 15. Residents are encouraged to look out for eBlasts regarding pool updates.

**Community Center Xeriscape/Pollinator Garden – Sue Garfitt/Karen Koon**

The hardscape for the Garden will soon be laid out. The team is arranging a color scheme to orient to the compass and the timing of their blooming season. The team attended a pollinator workshop at the Botanical Gardens and obtained informative suggestions, specifically how different flowers can be married to best suit ECIA.

The Community Garden is no longer active at the El Dorado Community School, and they have provided ECIA with the first choice of benches. ECIA will use the benches along popular walking paths. ECIA will provide the trailer to assist with the Garden cleanup.

**Board Liaison Report** – *Joseph Gutierrez*

The Board approved funding for the Maintenance Facility, with \$250K of the funding from the 2023 budget and approximately \$125K from the 2024 budget. Many residents were present at the Board meeting to learn about the information being spread about filling the deep end of the pool. Residents were informed there is no intention to fill the deep end at this time and the Board is considering all resident needs.

The final 2024 budget will be approved in the next few months and the Finance Committee is considering whether to suggest an assessment increase for 2024-2025.

The Dog Park Rules and the Greenbelt Management Policy were not adopted at the Board meeting, and the Committees were asked to revise and bring the motions forward at the August Board meeting.

**Old Business:**

- The Paser Study was completed, and there is one section near Balsa Rd. that will need to be completely redone by the County. All other trails appear healthy, thanks to the Maintenance Crew's repairs. An electronic copy of the Study will be sent to all Committee Members.
- The Dog Park Subcommittee will send final revisions to the F&G Committee prior to the next Board meeting to recommend for approval.

**New Business:**

- F&G Fall Town Hall – The Committee Charter indicates an F&G Town Hall must be held once per year. The Committee will request residents submit their questions and comments prior to the meeting to be better prepared. The Town Hall is tentatively scheduled for October 18 at 6 PM.

**Open Forum:** None

**Adjournment:** 10:51 AM

**Next Meeting:** Wednesday, September 6, 10 AM on Zoom