

**Minutes of the Meeting of the ECIA  
Election Committee  
Held on August 9, 2023**

1. Time, Place and Attendees. A meeting of the ECIA Election Committee (“EC”) was held on August 9, 2023. Meeting called to order at 2:05 PM. The meeting was held in person and via Zoom. EC members Bette Knight, Mary Cassidy, Anne Salzmänn and Butch Gorsuch attended physically. Jody Price was excused. Carol Sanguinetti attended as Board liaison. Niamh Walsh from ECIA staff performed administrative services for Zoom and recorded the meeting. Quorum was achieved.
2. Approval of Previous Minutes. Mary reported the previous minutes (May 10<sup>th</sup>) were approved via email by 4-0 vote on May 15<sup>th</sup>.
3. Approval of Agenda. Anne motioned to approve the agenda as posted. Mary seconded. Motion approved by voice vote 4-0.
4. Open Forum. No input to the committee via Open Forum.
5. Board Liaison Report. Board meeting on 15<sup>th</sup> of August. Carol reported that Amelia has put together “meeting and planning” calendars for the Board and committees. Committees will need to submit a “placeholder” to ECIA GM as an agenda item for Board meetings approximately a month in advance.
6. Old Business. No old business from previous meetings carried forward to this meeting.
7. New Business.
  - a. Review Election Procedures: The spreadsheet of proposed revisions to the Election Procedures was used to guide discussion. Item #1 from the spreadsheet was to add language to specially state the EC Chair could provide limited assistance to potential candidates to the Board of Directors in completing the Nomination Petition. Language will be drafted in section 6.1 for the committee to review at the next meeting. A “pro” and “con” discussion ensued regarding item #2 from the revision spreadsheet on whether a grace period can be offered to nomination petitioners to fix simple mistakes in the petition (or associated materials). Discussion also involved what type of “mistakes” could be eligible for a grace period, and what would not be eligible. Further discussion on the proposed revision required.
  - b. Review Nomination Petition: Multiple suggestions suggested from the members including:
    - i. Grammar/verb tense changes
    - ii. Use of actual checkboxes
    - iii. Rearranging a paragraph with the “Instructions and Information” section.
    - iv. Reducing the signature sheets from 3 to 2 pages, given the “Instructions and Information” section will likely increase from 2 to 3 pages.

- v. Additional formatting of the Nomination Petition will be required after other changes have stabilized.
  - c. Bylaws Review Update: A Bylaws Review committee meeting will be held at 10:30 AM on Monday, August 14<sup>th</sup>. It was reported that comments can be submitted via the “Eldoradosf.org” website under “/committees/bylaws review” heading.
  - d. September Meeting Date: Committee discussed rescheduling the September monthly meeting due to several members having conflicts. Bette will check with Jody as to his availability to move the September 13<sup>th</sup> meeting to a timeframe between August 29<sup>th</sup> to September 1<sup>st</sup>.
8. Adjournment. The meeting was adjourned at 4:05 PM.

The next regularly scheduled monthly meeting is currently schedule to be held on Wednesday, September 13, 2023, 2:00 P.M. via Zoom and at Community Center. There is an ongoing proposal to reschedule this meeting between August 29<sup>th</sup> and September 1<sup>st</sup>.

For the ECIA Election Committee

By:                     /s/                     08/16/2023  
Secretary Butch Gorsuch                      Date