

# HOAMCO

## Monthly Management Report for Eldorado

## ELDORADO

Community Improvement Association

April 2023

Annual Meeting/Election:	Insurance Renewal:
May 2023	April 2023 – Daniels Insurance
Board Terms: One Year	Assessments
<b>President: Carol Sanguinetti (Expires 5/2/2025)</b>  <b>Treasurer: Joseph Gutierrez (Expires - 5/3/2023)</b>  <b>Vice President: Amelia Adair (Expires - 5/1/2023)</b>  <b>Secretary: Jon McLaughlin (Expires - 5/1/2023)</b>  <b>Director: Johnathan Turkle (Expires 5/6/2024)</b>  <b>Director: Mary Bonilla (Expires 5/6/2024)</b>  <b>Director: James Herbert (Expires - 5/2/2025)</b>	\$570 annually
Investment Renewals:	Bank Signature Card, Board Member:
ALLIANCE RES CDARS-573 – 3/9/23(0.80%) CAB RES CD-901 – 3/7/24 (0.80%) ALLIANCE CDARS-785 – 12/8/22 (.45%) ALLIANCE INTRAFI CD-454 – 10/13/22 (0.35%) ALLIANCE RSV CDARS – 588 1/19/23 (1.75%)	Carol Sanguinetti Amelia Adair Joseph Gutierrez
Current Association Projects:	Status:
HOAMCO Staff	<u>General Manager</u> - Julie Navarro <u>Operations Manager</u> - Mike Rogers <u>Executive Assistant</u> – Ciara Walsh <u>Director of Communications</u> – Jessica Neal

	<p><u>Covenant Compliance Officer</u> – Mark Young  <u>Operations &amp; Compliance Assistant</u> - Jocelyn Rizo  <u>Administrative Assistant</u> – Niamh Walsh  <u>Facility Attendant</u> – Katelyn Navarro  <u>Pool Manager</u> – Kevin Raphael  <u>Maintenance</u> - Leonard Prada - Lawrence Sanchez - Angelo Prada - Anthony Prada – Richard Aguilar</p>
<b>Maintenance Update</b>	<ul style="list-style-type: none"> <li>• Set mouse traps and catching</li> <li>• Set Gopher traps</li> <li>• Weekly harrowing of all arenas</li> <li>• Monthly dog park maintenance</li> <li>• Picked up brush piles left by tree Samaritans</li> <li>• Snow Removal</li> <li>• Stable Maintenance</li> <li>• Armored the drainages near Herrada Ct.</li> <li>• Repaired vandalism at 200 trail head</li> <li>• Prepared baseball diamond</li> <li>• Adding gravel to areas around CC</li> <li>• Turned over mulch in dog park annex</li> <li>• Sanded living room floor</li> <li>• Worked on drainage near lower arena</li> <li>• Repaired/leveled bricks in patio area</li> </ul>
<b>OFFICE STAFF REPORT</b>	<ul style="list-style-type: none"> <li>• Managed AR Accounts</li> <li>• Responded to records request</li> <li>• Ordered equipment and supplies for CC</li> <li>• Provided payoffs for refinancing</li> <li>• Provided assessment bills</li> <li>• Set up payment plans</li> <li>• Attended committee meeting as liaisons</li> <li>• Reviewed and updated collections report</li> <li>• Working on AR accounts to obtain payments</li> <li>• Account Reconciliations</li> <li>• Set up all Zoom meetings</li> <li>• Processed payments onsite</li> <li>• Updated marquees</li> <li>• Released liens</li> <li>• Website updates completed</li> <li>• Working on putting together Annual Report</li> <li>• Setting up Annual meeting details</li> <li>• Working on Caliber Portal</li> <li>• Sent out first late notices</li> </ul>

Association Projects:		Status:			
<b>Capital Projects</b> <ul style="list-style-type: none"><li>New Maintenance Facility</li><li>Pump Track</li><li>Stable Training Equipment</li><li>Speed Bumps</li><li>Dog Park Entry System</li></ul>		Architect is developing drawings and specs Scheduled to break ground in May  Complete Paid downpayment, waiting for gates to be manufactured			
<b>R&amp;R Projects</b> <ul style="list-style-type: none"><li>Classroom Floor</li><li>Ice Maker</li><li>Stove &amp; Refrigerator</li><li>Kitchen Remodel</li><li>Island Xeriscape</li><li>Pool Manual Vacuum</li><li>Kubota Tractor</li><li>Toro Mower</li></ul>		Complete   Volunteers working on this project  New tractor has been purchased			
Committee		Update:			
<b>Committee Meetings</b>		All meetings are being held using Zoom and some are also being held in person. Please contact the office for more information.			
<b>After Hours Emergency Calls:</b>					
		None in the last 30 days			
Financial Reporting:		Status:			
March 2023 Financials		Emailed to BOD w/packet on 4/7/2023			
<b>Balances</b> (as of 3/31/2023)		Operating Accounts: \$1,456,775.64 Reserve Account: \$1,290,558.09			
Notable Variances:					
Account #	Description	Budgeted	Actual	Variance	Comments
GL-5859	Vehicle & machinery Gas/Repairs	\$500.00	\$1,504.63	\$1,004.63	Gas and tractor repairs
GL- 6405	Dog Park Expenses	\$250.00	\$968.75	\$718.75	Ordered doggy waste bags

Respectfully Submitted by:  
**Julie Navarro** | General Manager