

Monthly Management Report for Eldorado



August 2023

Annual Meeting/Election:	Insurance Renewal:			
May 2023	April 2026 – Daniels Insurance			
Board Terms: One Year	Assessments			
President: Amelia Adair (Expires - 5/2026) Vice President: Johnathan Turkle (Expires 5/2024) Treasurer: Joseph Gutierrez (Expires - 5/2026) Secretary: James Herbert (Expires - 5/2025) Director: Carol Sanguinetti (Expires 5/2025) Director: Mary Bonilla (Expires 5/6/2024) Director: Ken Howard (Expires - 5/2026)	\$570 annually			
Investment Renewals:	Bank Signature Card, Board Member:			
ALLIANCE RSV CDARS CD-783 (1/18/24) 4.25% ALLIANCE RSV CDARS CD-742(3/7/24) 4.65% ALLIANCE OP CDARS CD-087 (12/07/23) 4.25% ALLIANCE RSV CDARS CD-538 (10/12/23) 2.85% CIT RES CD-901(3/7/24) .80%	Amelia Adair Joseph Gutierrez Jonathan Turkle			
HOAMCO Staff	General Manager - Julie Navarro Operations Manager - Mike Rogers Executive Assistant - Ciara Walsh Director of Communications - Jessica Neal Covenant Compliance Officer - Mark Young Administrative Assistant - Niamh Walsh Facility Attendant - Katelyn Navarro Pool Manager - Logan Dutton			

	<u>Maintenance -</u> Leonard Prada - Lawrence Sanchez - Angelo Prada - Anthony Prada	
Maintenance Update		
	Set mouse traps and catching	
	Set Gopher traps	
	 Weekly harrowing of all arenas 	
	 Monthly dog park maintenance 	
	 Mowed at stables 	
	 Worked on drainage at stables 	
	 Performed trail work at Camerada loop Greenbelt Trail access 	
	 Mowed dirt section of hike and bike section on Compadres Avenue 	
	Set up for 4 th of July	
	Installed fence for Pump Track	
	Mowed approved Greenbelt trails	
OFFICE STAFF REPORT		
	Managed AR Accounts	
	Responded to records request	
	Ordered equipment and supplies for CC	
	 Provided payoffs for refinancing 	
	 Provided assessment bills 	
	Followed up on payment plans	
	Attended committee meeting as liaisons	
	Reviewed and updated collections report	
	 Working on AR accounts to obtain payments 	
	Account Reconciliations	
	Set up all Zoom meetings	
	 Processed payments onsite 	
	Updated marquees	
	Released liens	
	Website updates completed	

Association Projects:	Status:		
 Capital Projects New Maintenance Facility Pump Track Stable Training Equipment Speed Bumps Dog Park Entry System 	Contract is waiting for Board approval Complete Complete Complete Install complete waiting on wifi- connection		
R&R Projects Classroom Floor Ice Maker	Complete		

 Stove & Refrigerator Kitchen Remodel Island Xeriscape Pool Manual Vacuum Kubota Tractor Toro Mower 	Volunteers working on this project Complete. Complete. Complete.				
Committee	Update:				
Committee Meetings	All meetings are being held using Zoom and some are also being held in person. Please contact the office for more information.				
After Hours Emergency Calls:					
	None in the last 30 days				
Financial Reporting:	Status:				
July 2023 Financials	Emailed to BOD w/packet on 8/4/2023				
Balances (as of 7/31/2023)	Operating Accounts: \$1,081,338.45 Reserve Account: \$1,295,114.47				

Notable Variances:

Account #	Description	Budgeted	Actual	Variance	Comments
GL-5330	ECIA Sponsored Events	\$5,000.00	\$5,942.52	\$932.52	Unbudgeted VRRC expenses were coded here. BOD Approved.
GL- 6590	Amenity Maintenance	\$333.33	\$5,506.87	\$5,173.54	Ordered additional Amenity Cards.

Respectfully Submitted by: **Julie Navarro** | General Manager