

Annual Calendar for ECIA Board for 2024

Meetings generally will be held the third Tuesday of the month at 5:30 pm

Most items take place during regularly scheduled Board meetings unless otherwise noted

January	<ul style="list-style-type: none"> Review of prior year financials, approve for submission to auditor, approve audit contract Review annual committee goals (Quarterly Board/Committee Chair Meeting) Call for Board nominations <p>Reminder: Annual meeting packet materials due Feb.; annual corporate report due, leadership skills training for potential Board candidates</p>
February	<ul style="list-style-type: none"> Review and approve annual audit report Appoint Bylaws Review Committee (in odd years) Committee reports and Board annual report (due Feb. 15) <p>Reminder: assessments due February 15</p>
March	<ul style="list-style-type: none"> Board candidate forum held Approve insurance renewal quotes (renewal due in April) <p>Reminder: March 1 date of record cutoff for MIGS status & Board nomination petitions; annual meeting packet due to printer in early March</p>
April	<ul style="list-style-type: none"> Strategic planning for committees' 2025 budget requests (Quarterly Board/Committee Chair Meeting)
May	<ul style="list-style-type: none"> Annual Meeting of Members (1st Monday in May) Hold organizational Board meeting to elect officers Orientation for new board members <p>Reminder: Pool opens</p>
June	<ul style="list-style-type: none"> Annual leadership retreat (2nd Saturday in June?) <p>Reminder: Committee budget requests for next year due June 15; check on County ICIP fund request deadlines</p>
July	<ul style="list-style-type: none"> Budget planning begins – review next year's capital and R&R projects <p>Reminder: July 4 Parade and Party held</p>
August	<ul style="list-style-type: none">
September	<ul style="list-style-type: none"> Review Finance Committee recommendations for budget and assessment, approve draft budget to be posted for public comment Status of annual goals (Quarterly Board/Committee Chair Meeting) <p>Reminder: Pool closes, Doggy Splash Day and Community Fun Day at the Stables</p>
October	<ul style="list-style-type: none"> Budget town hall
November	<ul style="list-style-type: none"> Approve next year's budget Approve invoice form and annual letter to ECIA members Update annual calendar for the coming year
December	<ul style="list-style-type: none"> Draft Board annual report for review Approve annual roll over of excess assessments into reserve funds <p>Reminder: Volunteer Appreciation Dinner 1st Thursday in December</p>

Board Annual Calendar

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