

MINUTES of the ECIA

COVENANT COMPLIANCE POLICY UPDATE TASK FORCE

November 2nd MEETING

DATE & TIME: November 2nd, 2023 – 10:00 am – 11:45 am

LOCATION: ECIA Community Center conference room and Via Zoom Videoconference

1. Participants. Board Vice President Amelia Adair, Architecture and Covenant Compliance Coordinator Mark Young, Architecture Committee Co-Chairs Katherine Mortimer and John McDermon, Architecture Committee member Gary Moran, Resident David Rasch and Board Liaison Ken Howard. Amelia Adair served as chair; Katherine Mortimer served as note taker.
2. The Committee voted to approve of the agenda.
3. The Committee also approved the draft minutes of the October meeting.
4. Board Liaison Update: Section C.6 remove reference to "Bylaws", change to "Covenants"
5. The Committee continued to review the policy document and made the following changes:
 - a. Updated Sections 2.2.4 and 3.1.5 and Exhibit A to further define deadlines
 - b. Townhalls will be given on December 5th, Tuesday at 6 pm and December 9th, Saturday at 10 am. They will use hybrid technology for both zoon and in person.
 - c. Discussion on comments received to date:
 - i. A policy on notification process (Section F.4) shall be determined in consultation with the ECIA attorney.
 - ii. Clarification of length of time that use of common areas will be suspended,
6. Discussion about the coordination with the By-Laws update determined that as long as this document is close to being concluded, the By-Laws update can rely on it in their process.
7. Open Forum. (One resident attended via zoom but left shortly after the meeting started and provided no comment.)
 - a. Adopting fines should make sure that there is fairness in how violations are issued rather than relying so much on neighbor complaints.
8. The Committee voted to have the next meeting on Thursday January 4th at 10 AM at the ECIA to go over the comments received.

Meeting adjourned at 11:45 am