

**Minutes of the Meeting of the ECIA  
Election Committee  
Held on November 8, 2023**

1. Time, Place and Attendees. A meeting of the ECIA Election Committee (“EC”) was held on November 8, 2023. Meeting called to order at 2:14 PM. The meeting was held in person and via Zoom. EC members Bette Knight, Mary Cassidy, Anne Salzmänn, Jody Price and Butch Gorsuch attended physically. Carol Sanguinetti attended as Board liaison via Zoom at approximately 2:30 PM. David Rasch attended in person as a guest. Paola Arteaga from ECIA staff performed administrative services for Zoom and recorded the meeting. Quorum was achieved.
2. Approval of Previous Minutes. Butch reported the previous minutes (from October 11<sup>th</sup>) were approved via email by 3-0 vote on October 18<sup>th</sup>, 2023. Minutes were confirmed to be posted to the website by ECIA Staff Ciara Walsh on the same day.
3. Approval of Agenda. Mary moved to accept the agenda as posted. Jody seconded. Motion to approve agenda as posted passed 5-0 via voice vote.
4. Open Forum. No input to the committee via Open Forum.

5. Board Liaison Report.

Carol reported the “Welcome to the Community” event was well attended. event” was well attended from the Eldorado volunteer committee (part of their charter is to encourage participation).

ECIA volunteers have been invited to attend the December 6<sup>th</sup> Volunteer’s Dinner (plus ones included).

6. Old Business.

- a. Election Checklist – Bette reviewed the Key Election Dates document first. Several dates were updated and items were rearranged in chronological order. On the Election Checklist, the completion dates for items 3, 4 and 5 were updated.
- b. Bylaws Review – Jody reported all suggestions have been processed by the Bylaws Committee except one. The overall number of suggestions are relatively small. Conflict of interest changes are being discussed. As related to the Election Committee, several considerations regarding appointments to the Board of Directors include:
  - i. An appointed Director may finish out the appointed term, however they must then run for that seat or sit out one year before they can be reappointed to any Board seat.
  - ii. Appointed Directors must obtain 25 signatures to have their appointment confirmed.

7. New Business.

- a. Staff Training – Ciara Walsh and Paola Arteaga joined the meeting in person and participated in staff training on the Nomination Petition. Bette and committee covered the submission and validation process. Bette stressed the EC is very interested in any suggestions or issues with the Nomination Petition or election cycle events of which the Staff becomes aware.
- b. December Meeting – After brief discussion, Jody made a motion to cancel the December 2023 EC meeting. Motion seconded by Anne. Motion passed by hand vote 5-0.
- c. Potential Publicity – Bette introduced the concept of expanding publicity mediums for elections. Currently the committee uses marquees, newsletters, eblasts, and the ECIA website. New potential mediums include a Facebook option and an insert into the annual assessment letter (separate sheet of paper). This option may require permission from the Board. Anne will write up a draft of text to be included with the assessment letter, with the committee reviewing and approving the draft via email for submission to the Board for their approval. Jody made a motion to approve creation of a draft. Mary seconded the motion. The draft will be sent to the Board for their consideration and approval. Motion passed via voice vote 5-0. Committee had consensus agreement to have Bette work with Jessica on the Facebook option.

8. Adjournment. The meeting was adjourned at 3:46 PM.

The next regularly scheduled monthly meeting will be held on Wednesday, January 10, 2024, 2:00 P.M. via Zoom and at Community Center.

For the ECIA Election Committee

By:                     /s/                      
Secretary Butch Gorsuch

11/22/2023  
Date