

**Minutes of the Meeting of the ECIA
Election Committee
Held on January 10, 2024**

1. Time, Place and Attendees. A meeting of the ECIA Election Committee (“EC”) was held on January 10, 2024. Meeting called to order at 2:06 PM. The meeting was held in person and via Zoom. EC members Butch Gorsuch and Anne Salzmman attended in person. EC Members Bette Knight, Mary Cassidy, and Jody Price attended via Zoom. Board liaison Carol Sanguinetti was unable to attend due to a last-minute conflict. Ciara Walsh and Paola Arteaga from ECIA staff performed administrative services for Zoom and recorded the meeting. Quorum was achieved.
2. Approval of Previous Minutes. Butch reported the previous minutes (from November 8th, 2023) were approved via email by 3-0 vote on November 27th, 2023. Minutes were confirmed to be posted to the website by ECIA Staff Ciara Walsh on the same day.
3. Approval of Agenda. Butch moved to accept the agenda as posted. Mary seconded. Motion to approve agenda as posted passed 5-0 via voice vote.
4. Open Forum. During “open forum” Bette reported the Nomination Petition was available on the ECIA website on December 15th, 2023. Hardcopies available in the office the same day. An article about the upcoming election was also posted on the webpage by Jessica.
5. Board Liaison Report. As Carol was unable to attend, Bette mentioned Julie Navarro (GM) sent out a request to committee members to complete the survey sent in assessment letter. Bette received one comment regarding EC’s publicity in the assessment letter (regarding committee volunteering).
6. Old Business.
 - a) Candidate Forum Dates Review – Bette confirmed the first forum is scheduled for March 20th (Wednesday) in the classroom), and the second forum is scheduled for April 11th also in the classroom. Both forums are scheduled for 6 PM to 8 PM.
 - b) Election Checklist – Update “Completion Date” for item 7. Mary volunteered for items 16 and 17 (March 1st) and Butch volunteered for item 18 (March 4th).
 - c) Publicity – Committee reviewed the publicity schedule (no updates).
 - d) Bylaws Committee: Jody reported few changes from last meeting. Dates for the January Town Hall meetings for the Bylaws are scheduled for January 17th (7 PM) and January 20th (10 AM). The Classroom and Zoom will be used for both. Mary asked to have a rough draft of the Bylaws prior to town hall.
7. New Business.
 - a) Ballot Review: Committee reviewed current format of proposed Ballot. Several dates changes made. Several word changes made. Butch to review any format changes still required as well as a comparison to the 2023 Ballot to ensure all word changes from previous year carried forward to 2024.
 - b) QPS Review: The quorum proxy statement was reviewed with no changes.

8. Adjournment. The meeting was adjourned at 2:48 PM.

The next regularly scheduled monthly meeting will be held on Wednesday, February 14, 2024, at 2:00 P.M. via Zoom and at Community Center.

For the ECIA Election Committee

By: /s/
Secretary Butch Gorsuch

01/16/2024
Date