## AGENDA ELDORADO VOLUNTEER COMMITTEE

**DATE & TIME**: January 18, 2024, 3pm – 4:30pm

LOCATION: ECIA Community Center Living Room and Via Zoom Videoconference

- 1. Approve Agenda & Minutes
- 2. Open Forum: opportunity for residents to comment
- 3. Board Liaison Report: Carol Sanguinetti
- 4. New resident welcome team
  - Santa was a hit!
  - February 10<sup>th</sup> new resident event
  - Master Calendar events, what & when
  - Welcome signs.
- 5. Job descriptions for committee members and Chairs
  - Each EVC committee member will interview member of a different committee to develop job description.
  - Job descriptions will be used in recruiting volunteers.
- 5. Leadership Workshop
  - Website and HOA basics, HOAMCO, ECIA committees, BOD
  - Volunteer Leadership
  - On Zoom, February 8<sup>th</sup>, 6pm to 7:30pm
- 6. Strategic planning: What do we want to accomplish this year?
- 7. Committee Comments

Adjournment

Next meeting: Thursday, February 15<sup>th</sup>, 3pm