

Facilities and Grounds Committee Meeting Minutes
Wednesday, November 3rd, 10AM, Via Zoom

Call to Order: 10:01 AM

Attendance: Kathy Ritschel, David Sorkin, Marie Aragon, Taylor Ward, Kim Kiplin, Mike Busby, Sue Garfitt, and Karen Koon and Russel Winslow (non-voting Members)

Board Members: Amelia Adair

HOACMO Staff: Mike Rogers, Jessica Neal

Approval of the agenda and the October 4th meeting minutes: Approved as presented

Community Center Xeriscape/Pollinator Garden – *Karen Koon & Sue Garfitt*

Kathy has been in contact with a vendor to provide guidance with the irrigation system and will schedule a site visit. Many ECIA residents have well-developed xeriscape property, and the team would like to touch base with these locals for their input with the Garden project. The team discussed the cost difference between purchasing container starters versus seeds and the need for a greenhouse environment when starting plants from seed.

The team opted to ask residents to “Adopt a Flat” or donate plants from the project list with a “Plant Luck” sign-up. Volunteers that would like to adopt a flat will receive a flat(s), growing medium, seeds, and instructions for care. This campaign will be posted in the February *VISTAS* and on eBlasts.

Operations Manager Report – *Mike Rogers*

The new Maintenance Building will be delivered by the end of January. The concrete has been poured, bollards are in place, ADA spaces have been designated, and the contractors are completing grading. New folding chairs for the Community Center and a dump trailer for the maintenance team have been ordered. The maintenance team is looking forward to assisting with the Garden project.

Dog Park – *Marie Aragon*

Resident feedback on the Dog Park rules was reviewed and the most common concern was the age of intact dogs and small children allowed in the park. Kathy and Amelia will contact Julie to speak with the insurance carrier as soon as possible to determine liability concerns. The Dog Park gates do not restrict non-Members from gaining access as intended. The gate vendor, M&M, will fabricate covers for the inner latches, with attention to ADA needs. There have been concerns from users that the red tags are too large and obtrusive to keep on their dog's collar. The Committee indicated if the tag is on the leash or with the owner that is sufficient to ensure the dog is registered with the ECIA office. Due to the frequent question “why can't non-residents use the Dog Park?”, the Committee may submit a *VISTAS* article to provide clarification. The Committee expressed the need for the office to be able to access owner information with the dog's name, and to be able to access immunization records easily. Kathy will work with Julie to establish a process within the Caliber Portal to easily access Dog Park user information. Annie Hall will be joining the Dog Park Sub-Committee in February. Kathy announced, after thirteen years of service to the Committee and the Dog Park community, Marie Aragon will be resigning. The Facilities and Grounds Committee thanks Marie for her many years of dedication and service.

Board Report – *Amelia Adair*

Annual Report content, to include a strategic planning goal, from each committee is due February 15th. The deadline for the Year-end Member Survey is January 15th, and Committee Members are encouraged to submit their feedback. The results of the survey will assist in updating ECIA's Mission and Vision Statement, to be discussed at the Annual Meeting. Sue Garfitt stated she will ask Neighborhood Watch to spread the word about the survey, asking residents to provide feedback.

Motions – All Members were in favor of presenting the following motions to the Board of Directors:

1. The Facilities and Grounds Committee recommends the Board of Directors adopt the revised 1.10.24 Dog Park Rules based on resident feedback.
2. The Facilities and Grounds Committee recommends the Board of Directors consider removing the insurance requirement for non-profit groups who rent the Community Center.
3. The Facilities and Grounds Committee recommends the Board of Directors appoint Russel Winslow, a long-time resident, past volunteer, and experienced engineer to the Committee.

Old Business

The bench donations and their placement throughout the community have received much positive feedback. The memorial plaques honoring the El Dorado Community Garden have been delivered and will soon be installed.

New Business

The Community Center Master Plan renovation is coming along. The initial plan to renovate the kitchen has brought up other facility concerns. The first priority is to add an ADA restroom. Courtenay Mathey, the maintenance building architect, brought a company to the Community Center who is developing a detailed drawing plan of the building. Courtenay will be submitting a proposal for an ADA restroom and to renovate the kitchen; plans will be published for resident feedback. The Memorial project is still in the research phase.

No Open Forum

Adjournment: 11:36 AM

Next Meeting

The next Committee meeting will be Wednesday, Feb. 7 at 10 AM via Zoom.